

Saints Peter and Paul Board of Directors

March 10, 2015 6:00pm

Minutes

- I. Opening Prayer – Matt led while Mike finished a finance council meeting.
- II. Roll Call - Matt Johnson, Mike Boog, Julie Baty, Stacie Miller, Kristin Yalacki, Troy Droste, Amy Pung

Absent – Veronica Meyers

Guest(s): Mr. Toaz
- III. Approval of Minutes – A motion was made by Amy and seconded by Kristin. Motion carried by voice vote.
- IV. Approval of Agenda – A motion was made by Stacie and seconded by Amy to approve the agenda. Motion carried by voice vote.
- V. Communications – None
- VI. Reports
 1. Principal’s report – **See written report presented by Julie Baty.**
 2. Athletic Report – Matt reported that Kari Jones is sending her children to St. Patrick’s in Portland, so next year we will need to find a new athletic director. Mike Walczak has offered to assist for the next two years. The board would like to continue the positive trends begun this past year (committee work, increases in the girls games, etc.), as well as have written guidelines established.
 3. Preschool Report –Nicole reported on GSRP under action items.
 4. Committee Chair Reports –
 - A. Mission Effectiveness – Veronica is absent - no report
 - B. Building and Grounds – Troy reported that there is no new information at this time. Matt reported that Dan has the leak in the corner of the building fixed. The gym floor will be stripped in the summer.
 - C. Planning and Policy – Julie has a printed packet on Draft Policies for the board to review.
 1. DMFC – Kristin reported that there is an auction meeting tomorrow. There is a list of secured donations that are coming in nicely. Julie requested a list of persons who donated so that she can write personal thank you notes.
 2. Marketing – Scott Toaz – The new billboard is up on M66 near Swartz Drive. Scott also showed the video that is on display at the Ionia

Theatre. Kristin volunteered to take fliers to the parishes in Lake Odessa and Saranac. Julie will notify each parish tomorrow for a notice in the bulletins of each parish.

- D. Finance – Julie reported that Adam is working on a balanced budget. If we do the GSRP, then \$20,000 will be brought back in to counteract the \$40,000 deficit. Mike reported that his committee recommended a subcommittee composed of a couple of finance council members, board members and staff members to address the money shortage. He reported that a 3 year graduated tuition hike will be looked at – the school runs over the subsidy at the end of the year (\$20,000-\$30,000 over), which comes out of the church budget. Mike and Matt agreed to sit on the committee to represent the board (Mike will represent the finance council as well).

VII. Discussion Items:

1. Preschool GSRP – Nicole reported under action items.
2. Technology at SSPP – Julie reported after meeting with Mr. Paton last night, that they would up the technology fee and buy Chrome Books for 4th-8th grade. With the increase in fee, new Chrome books could be purchased each year in 4th grade. Insurance policies would need to be taken out for student Chrome book repairs. Stacie asked about the policy of having Chrome books returned if a student chose to leave. Approximate cost of Chrome books is around \$400, about \$20,000 for the update labs and new computers for the staff, including wireless access points. Ted & John will do all of the wiring for this. Julie indicated that the old computers are offered to the classroom teachers. Discussion on \$15 insurance fee or \$40-45 per family. Kristin commented that SSPP would need to advertise the 1 on 1 tech initiative. SSPP would need to create student email accounts. We would need drops and power near the devices. Matt recommended forming a small committee to propose a formal change.
3. Parish/School Budget – Discussion above
4. Capital/Foundation Campaign Update – Matt reported that \$613,00 in pledges – Breton group is paid, Cathedral square in paid, \$60,000 in cash – can use for CSA next year. We received \$25,000 from the Gerald Perry estate, which has gone into the Educational Trust Fund. Soon parish projects will be worked on. Adam Rewa has the annual appeal letter to go out, along with alumni requests and an all alumni reunion. Mike suggested contacting Mike and Amy Petersen. Julie advertised in the Panther Press. Matt asked if there was a Fund-A-Need identified. Mike suggested contributions to replace the money being lost from the Rex O'Connor Scholarship money that runs out in three years. This was well received by the board.

VIII. Action Items:

1. Preschool – Nicole reported on the GSRP. Mike addressed a concern by a finance council member regarding the degree of training/change for this program. Nicole explained what has already happened with the 5 star rating and did acknowledge that there were hoops to jump through, but the program is on track. Julie indicated that Nicole and Adam would have to meet on budget reimbursements with the program. Nicole and Julie discussed how the funding would be applied. Matt asked if parish families would have priority over non-parishioner families. Nicole and Julie replied that SSPP would choose to accept based on the application process. SSPP will receive 3,500 per student (less 1% for ISD services – early childhood specialist). Matt asked if students could be removed. Nicole indicated that the parents could remove the students, but the school has to follow the implementation manual. Julie needs the board to vote so that the proposal can be addressed with the parents at conferences. This is a 4 year-old program only. Troy asked for the total number – up to 16 with current staff. Motion to move by Kristin supported by Troy. Motion carried by voice vote. Next time the GRSP program will be part of board policy under action items.

IX. Informational Items – Julie ordered the book REBUILT – to be read for the next joint meeting on Tuesday, March 23rd.

X. Executive Session – Enrollment Discussion

XI. Suggested Items for Next Meeting –The next meeting is May 12, 2015.

XII. Closing Prayer – Troy Droste

XIII. Adjournment – Meeting was adjourned at 7:38 pm. A motion to adjourn was made by Amy seconded by Stacie . Motion carried by voice vote.