

Saints Peter and Paul Board of Directors

June 11, 2015 6:00pm

Minutes

- I. Opening Prayer – Julie Baty
- II. Roll Call - Matt Johnson, Mike Boog, Julie Baty, Stacie Miller, Kristin Yalacki, Troy Droste, Veronica Meyers, Amy Pung, Father Tom

Absent – None
- III. Approval of Minutes – A motion was made by Troy and seconded by Veronica. Motion carried by voice vote.
- IV. Approval of Agenda – A motion was made by Amy and seconded by Stacie to approve the agenda. Motion carried by voice vote.
- V. Communications – None
- VI. Reports
 1. Principal's report – **See written report presented by Julie Baty.**
 2. Athletic Report – Matt reported that Mike put out fliers for basketball for boys and girls. Keys are being prepared for the next round of coaches. There will be a volleyball camp, but no team due to lack of numbers.
 3. Preschool Report – Nicole reported on the GSRP process. SSPP is set up. Parents must also register online through the ISD. Funding information will be released to the school around August (funding proposals have increased). Nicole will be starting her program after Labor Day. Current registrations are coming in and the program is expected to be full by fall. Amber is set to go with classes. Nicole has posted for her maternity leave sub. Nicole indicated that she would like to keep the four-day program.
 4. Committee Chair Reports –
 - A. Mission Effectiveness – Veronica has no official report. Julie did put up the mission statements (posters) around the school.
 - B. Building and Grounds – Troy reported there is nothing new at this time. He is planning to meet with Dan Schmidt for next year's issues. Window grates have been painted and are ready to be replaced. The entrance by door A will be replaced. The security camera bid came back for \$25,000, so alternate arrangements will be made for the purchase and installation.
 - C. Planning and Policy – Julie has printed copies available for review.
 - D. DMFC – Kristin reported that she met with Mr. Toaz. They discussed bringing back the marketing committee because it has just been the two of

them. Suggestion: Have a parent from each class represent on the marketing committee. Due to the age of his children, Mr. Toaz is looking into bringing in new people to replace him for the future. Discussion ensued regarding how to get parents to volunteer or sign up. Possible options could be placed on the annual registration form. Julie reported that yard signs with the SSPP logo are available to families when Nicole does home visits. Auction report: Final numbers were around \$37,951 even though attendance was down considerably (only 144 tickets were sold). The final committee meeting went well with new ideas.

E. Finance – see budget item below.

VII. Discussion Items:

1. Capital/Foundation Campaign Update – Matt reported, and deferred to Father Tom, that last numbers in were around \$677,000 that had been pledged and over \$250,000 has come in. This year, CSA is around \$65,000 and the hope is to work on a number of large projects (that are visible). A large portion coming in is electronic giving. The hope is that as improvements become visible, more pledges will come in to meet the goal.
2. New Members & Meeting Schedule – see the last page of Julie's handout for the meeting schedule. Note that December is skipped due to the holiday bustle. The days will still be the second Tuesday of the month at 6:00pm. For new members, Julie indicated that only a couple of names have come to her from different sources. There have been no direct contacts. Several people mentioned other names of those that may be interested. We need members from the community- two new members are required for next year. Matt announced that at the August meeting, nominations for board positions must be made. Matt also indicated that he would not be president next year.
3. Technology Quote – Julie sent the list to John Milewski, but has not received the information back yet. It is unclear if the Chrome books will be available at the start of the year, and the insurance coverage issue must be worked out before they are issued. This item will be added to the August meeting.

VIII. Action Items:

1. Approval of Budget – See the packet Julie provided. Corrections were made to the 2015-16 budget (per diocese). Copies of the letter to parents and spreadsheet comparisons to other tuition/fees at other diocesan school. The 2015-16 update was submitted from Adam to update line items. The parish

finance council gave this a 'conversational ok'. The diocese felt that the non-parishioner rate was too low, and the second child rate was too high, so those numbers have been adjusted. Discussion ensued on the usefulness of scrip since there is little money generated, although some families have benefited from sales towards their tuition. Matt reviewed the bottom line numbers to indicate that the school will be getting approximately \$25,000 less in parish subsidy (which is a goal of the diocese). At this time, SSPP is slightly higher than the diocesan goal (which is 35% of the budget and we are currently at 38%). The funding from the capital campaign should assist in this process. A question was raised on the alumni endowment letters and pledges. Matt requested a gap analysis and indicated that there is an alumni SSPP Facebook page that has an option to contribute money. Greatest needs are the scholarship and endowment funds. A motion was made by Amy and seconded by Veronica. The motion is to send this information on to the finance council for final approval (with corrections). Motion carried by voice vote.

- IX. Informational Items –Julie is sending out the 8th grade exit interviews. Kristin suggested sending those out to the families who have left. Matt suggested that sending a survey monkey would be an option. Father Tom indicated he has invited a diocesan representative (John Czachorski) for the August meeting to discuss the expectations of the diocese on finances.
- X. Executive Session – None
- XI. Suggested Items for Next Meeting –The next meeting is set for August 11, 2015. The meeting will be at Mike's house this year. He will send the board his address. Technology funds and board elections will be on the action items. Financial updates will be on the agenda.
- XII. Closing Prayer – Julie Baty
- XIII. Adjournment – Meeting was adjourned at 7:06 pm. A motion to adjourn was made by Mike and seconded by Kristin. Motion carried by voice vote.